

**Harbor Business Services, Inc.**  
**aka Diamond Community Management**

**Balance Sheet**  
CW Division 12 STEP Association  
October 2022

		<b>Balance</b>
<b>Assets</b>		
1082	CW12 STEP Operating Account	22,999.48
1083	CW12 STEP Reserve Account	11,366.91
1159	STEP CD- HSB-2%- 7 MO 5/03/23	41,363.21
1160	STEP CD-HSB-2%-7 MO 4/28/23	20,685.04
<b>Total Assets</b>		<b>96,414.64</b>
<b>Liabilities &amp; Capital</b>		
2020	Prepaid Assessments	3,842.00
	Total Liabilities	3,842.00
3000	Retained Earnings	91,653.15
3999	Current Year Earnings/Loss	919.49
	Total Capital	92,572.64
<b>Total Liabilities &amp; Capital</b>		<b>96,414.64</b>

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**Operating Statement (Budget vs. Actual)**

CW Division 12 STEP Association

October 2022

		Actual	Current Month Budget	Variance	Actual	Year To Date Budget	Variance
<b>Revenue</b>							
4000	Dues Assessment	7,532.00	7,526.00	6.00	75,283.00	75,260.00	23.00
4100	Late Charge Fee	70.00	0.00	70.00	350.00	0.00	350.00
4162	Interest - Reserve	0.04	0.00	0.04	177.46	0.00	177.46
<b>Total Revenue</b>		<b>7,602.04</b>	<b>7,526.00</b>	<b>76.04</b>	<b>75,810.46</b>	<b>75,260.00</b>	<b>550.46</b>
<b>Operating Expenses</b>							
5005	Annual Corp. Registrator	0.00	0.00	0.00	(20.00)	(10.00)	(10.00)
5010	Management Fees	(500.00)	(500.00)	0.00	(5,000.00)	(5,000.00)	0.00
5106	Coping & Printing	0.00	(250.00)	250.00	0.00	(250.00)	250.00
5130	Postage	(102.24)	(18.75)	(83.49)	(132.98)	(187.50)	54.52
5190	Administrative Expenses	(137.88)	0.00	(137.88)	(237.88)	0.00	(237.88)
5200	Maintenance & Repair	(3,271.14)	(721.00)	(2,550.14)	(7,666.44)	(7,210.00)	(456.44)
5300	Electricity	(28.78)	(42.91)	14.13	(365.99)	(429.17)	63.18
5315	Sewer Expense	0.00	0.00	0.00	(59,964.09)	(62,759.16)	2,795.07
5441	Taxes Preparation	0.00	0.00	0.00	(185.00)	(200.00)	15.00
5520	Insurance	0.00	0.00	0.00	(1,221.41)	(1,300.00)	78.59
5570	Website	0.00	(25.00)	25.00	(97.18)	(250.00)	152.82
<b>Total Operating Expenses</b>		<b>(4,040.04)</b>	<b>(1,557.66)</b>	<b>(2,482.38)</b>	<b>(74,890.97)</b>	<b>(77,595.83)</b>	<b>2,704.86</b>
<b>Net Income (Loss)</b>		<b>\$3,562.00</b>	<b>\$5,968.34</b>	<b>(\$2,406.34)</b>	<b>\$919.49</b>	<b>(\$2,335.83)</b>	<b>\$3,255.32</b>